

MEETING MINUTES

CEMA EXECUTIVE BOARD

Date: July 18, 2011

Time: 11:00 a.m. to 1:00pm

Location: CEMA Office, 1654 The Alameda, Ste 110, San Jose, CA 95126

X	Janet Atkins
X	Amando Cablas
	Phil Chantri
X	Gelin Ordon
X	Dolores Morales
X	D'Mitra Murphy
	Glenn Payne

X	Richard Rapacchietta
	Lucy Sylva
X	Susan Rosenthal
X	Prudence Slaathaug

AGENDA

1. Agenda Review and Approval of Minutes
2. Old Business
3. Consent Items
4. Action Items:
5. Report by Business Representatives
6. President's Report
7. Committee Assignments and Reports
8. Announcements and Kudos
9. Meeting Evaluation and Adjournment

MEETING MINUTES

No	Item Description	Discussion/Who
1	AGENDA REVIEW AND APPROVAL OF MINUTES June 27, 2011 minutes was submitted for approval.	m.s.c.
2	OLD BUSINESS a. Health Center Management grievance b. CSW breakfast sponsorship	Prudence reported that case is resolved. Motion carried to purchase 10 tickets for \$450 and change under general communications. Prudence,

	<p>b. Form an audit committee</p> <p>c. PR Committee</p> <p>d. Doreen Volcere's Reclassification/Possible Litigation</p>	<p>Susan, Dolores, Gelin and Joann Cablas are interested in attending. Send invite to members.</p> <p>Raul Aldana and Rebecca Heggarty volunteered. Goal is to start in September.</p> <p>Accomplishments include President's blog publication and allies list developed.</p> <p>Outstanding items include develop website's content refresh protocol, establish joint sessions with Communications committee and will submit a maintenance fee request to E.B.</p> <p>Prudence resubmitted to OE3 for review.</p>
3	<p>CONSENT ITEMS</p> <p>No report.</p>	
4	<p>ACTION ITEMS</p> <p>a. Personal financial management services</p> <p>b. ACE representation</p>	<p>List of referrals include the Santa Clara Credit Union and OE3 Credit Union. The Court offers training.</p> <p>Discussions to establish an organizing committee and explore if CEMA can represent ACE administrative staff.</p>
5	<p>REPORTS BY BUSINESS REPRESENTATIVES</p> <p>a. SEIU and the possibility of strike</p>	<p>Motion carried for CEMA to request a meeting with SEIU.</p> <p>Develop a FAQ to respond to members' questions.</p>
6	<p>PRESIDENT'S REPORT</p> <p>No report.</p>	

7	<p>COMMITTEE ASSIGNMENTS AND REPORTS</p> <p>COMMUNICATIONS: No report.</p> <p>LIAISON: No report.</p> <p>MEMBER SERVICES: No report.</p> <p>POLITICAL ACTION: August 23/24, there will be a 2-hour lunchtime training on to recruit volunteers. Need 1,000 volunteers to speak at events (i.e. church, synagogues) during Labor Day weekend.</p> <p>PROFESSIONAL DEVELOPMENT: PD event on July 20th. Needs help in marketing PD events and might need to work with Communication committee.</p> <p>RETIREES: No report.</p> <p>SCHOLARSHIP: No report.</p> <p>SUPERIOR COURT: No report.</p> <p>TREASURER'S REPORT: Prudence will meet with Glenn.</p>	
8	<p>ANNOUNCEMENTS AND KUDOS</p>	
9	<p>MEETING EVALUATION AND ADJOURNMENT</p>	

ACTION ITEMS/ISSUES/NEXT AGENDA

No	Description	Assigned	Due Date	Completed
1	Send out notice who is interested in attending the CSW breakfast			
2	Develop FAQ			
3				
4				
5				