

MEETING MINUTES

CEMA EXECUTIVE BOARD

Date: September 19, 2011

Time: 11:00 a.m. to 1:00 p.m.

Location: CEMA Office 1654 The Alameda, Ste 110, San Jose, CA 95126

	Janet Atkins
x	Amando Cablas
x	Phil Chantri
	Gelin Ordon
	Dolores Morales
x	D'Mitra Murphy
x	Glenn Payne

x	Richard Rapacchietta
	Lucy Sylva
x	Susan Rosenthal
x	Prudence Slaathaug

AGENDA

1. Agenda Review and Approval of Minutes
Quorum Present meeting begins at 11:18 a.m.
2. Old Business – Documents issued at meeting
Agreement between CEMA and County “Me Too” implementation changes.
Membership Updates
3. Consent Items
4. Action Items:
5. Report by Business Representatives
6. President’s Report
7. Committee Assignments and Reports
8. Announcements and Kudos
9. Meeting Evaluation and Adjournment

MEETING MINUTES

No	Item Description	Discussion/Who
1	AGENDA REVIEW AND APPROVAL OF MINUTES	Motion to approve the minutes by Phil Chantri Second by Glen Payne. Agenda and Minutes Approved.
2	OLD BUSINESS Discussion regarding the Business Rep. Interview. Meeting has been changed to Friday, September 23, 2011 @8:30 am. At the CEMA office.	Glen Payne indicates he will be unable to attend Friday’s meeting. All e-board in attendance indicate they are available. Business Reps. Will not to be present.

3	<p>CONSENT ITEMS – None presented at this meeting.</p>	
4	<p>ACTION ITEMS – None presented at this meeting.</p>	
5	<p>REPORTS BY BUSINESS REPRESENTATIVES Susan Rosenthal – Attended OE3 New Business Rep. Training. Prudence Slaathaug – Site meetings continue regarding contract. Members continue to express concerns of outcomes. Meeting with CFO – Hospitals is scheduled for Wednesday. Jeff Smith attended a meeting at ROV with outcomes of an investigation as to the practices and conduct occurring within that department.</p>	
6	<p>PRESIDENT’S REPORT – Included in all of the discussions of this meeting.</p>	
7	<p>COMMITTEE ASSIGNMENTS AND REPORTS</p> <p>COMMUNICATIONS: None for this meeting. Chair: Lucy Silva.</p> <p>LIAISON: None for this meeting. Chair:</p> <p>MEMBER SERVICES: None for this meeting. Chair: Phil Chantri</p> <p>POLITICAL ACTION: None for this meeting. Chair: Janet Atkins</p> <p>PROFESSIONAL DEVELOPMENT: None for this meeting. Chair: Dolores Morales</p> <p>RETIREEES: None for this meeting.</p>	

	<p>SCHOLARSHIP: Chair: D'mitra Murphy Prudence indicates that Nicole Bejar one of our awardees also received a scholarship from OE3.</p> <p>SUPERIOR COURT: None for this meeting. Chair: D'mitra Murphy</p> <p>TREASURER'S REPORT: None for this meeting. Treasurer: Glen Payne</p>	
8	ANNOUNCEMENTS AND KUDOS - None for this meeting.	
9	MEETING EVALUATION AND ADJOURNMENT	Meeting Adjourns at 1:18 pm

ACTION ITEMS/ISSUES/NEXT AGENDA

No	Description	Assigned	Due Date	Completed
1	Bylaws Committee	To be assigned after the new business rep on board		
2	Annual Retreat			
3	Produce Monthly Budget Report	Prudence and Glen will start January 2012		
4				
5				